ADDENDUM NUMBER 1, ADDENDUM TO THE TENDER FOR PROVISION OF GROUP LIFE AND PERSONAL ACCIDENT INSURANCE COVER FOR STAFF

TENDER REF NO.KSU/T/2/2026– 2027

THE SCHEDULE OF REQUIREMENTS INDICATED BELOW HAS BEEN DELETED FROM THE TENDER DOCUMENT AND SHALL NOT BE CONSIDERED FOR EVALUATION

SCHEDULE OF REQUIREMENTS

[The Procuring Entity shall fill in this Form to indicate the List of Insurance Services required by the Procuring Entity [Columns 1-4 and the Tenderer shall complete columns 5- 7 as his/her Tender].

No.	Insurance Type	Description	Cover - These Are Minimum Requirements And Must Be Met In Full	Value To Be Insured	Provide Details of Applicable Excess If Any. If There Are No Excesses Indicate Not Applicable.	Confirm You Accept To Meet The Stated Minimum Requirements (Yes Or No)
1.	Burglary	Loss of or amage to KSU property Arising from burglary, forcible or violent entry and or exit from the premises	Office Furniture, fittings, electronic Equipment and Other Contents	Estimated value Total Stock Value in **122,855,260**		
2.	Fidelity Guarantee	Indemnity gainst loss of money and or stock and Stores caused by Fraud or dishonesty of the insured employees.	This will cover cash handling staff plus store keeper.	Any one claim **Kshs.10,000,000**		
3.	All Risks	Indemnity of Moveable Assets Against loss Damage to property as a result of any cause.	On all Electronic Equipment inclusive of ICT Equipment and software's (Servers Computer, printers, UPS), generators Telephone exchange NB: On replacement (new for old)	Estimated Value in Kshs for Computer, Computer Software and ICT Equipment Kshs **76,204,801**		
4.	Fire & Perils	Loss of or damage to KSU property	Office space comprising of Administration	Estimated Value		

		through all types of fires.	block,Offices,Hostels ,Library,Medicaland Classrooms in Kisii University Main Campus (a) Office Partitions, (b) Office Equipment (c) Furniture, Fixtures and Fittings, Biological Assets, Books and Lab Equipment	Total Stock Value in Kshs. **2,139,554,708**		

No.	Insurance Type	Description	Cover - These Are Minimum Requirements And Must Be Met In Full	Value To Be Insured	Provide Details of Applicable Excess If Any. If There Are No Excesses Indicate Not Applicable.	Confirm You Accept To Meet The Stated Minimum Requirements (Yes Or No)

5.	Group Personal Accident cover for 6 Council Members and Vice Chancellor While in Office	Cover is Compensation for Death or Injury Sustained by any Council and Vice Chancellor,Member Compensation of permanent disability as result of accident.	**Benefits** • In case of death Kshs 25 Million per Council Member • Permanent total disablement Kshs 25 Million per director • Temporary total disablement - actual allowances per calendar year per as per council calendar	**11,000,000**		

No.	Insurance Type	Description	Cover - These Are Minimum Requirements And Must Be Met In Full	Value To Be Insured	Provide Details of Applicable Excess If Any. If There Are No Excesses Indicate Not Applicable.	Confirm You Accept To Meet The Stated Minimum Requirements (Yes Or No)
6.	Work Injury Benefits For Staff under Contract	Cover is indemnity against liability under the WIBA Act 2007 Payment of claims/benefits in line with provisions of the Work Injury Benefits Act, 2007 (WIBA, 2007) and Occupational Safety and Health Act, 2007 (OSHA, 2007) Payment of benefits. This includes compensation for death or disablement resulting from accidental bodily injury sustained by the insured's employees anytime and anywhere in the world.	Benefits a) Accidental Death-WIBA 6 years' gross salary(basic salary plus regular allowances), Permanent total disability –WIBA 8 Years (basic salary + house allowance) x percentage awarded Temporary total Disability actual weekly earnings up to 104 weeks • Medical expenses- Kshs 2.5 Million per employees • Accumulation limit of Kshs 600,000,000 • Airfare for treatment Kshs 500,000 for the patient and the care giver. • Repatriation expenses-2 Million	Number of employees as at September 2026 is 30 The Annual total earnings for all Employees on contract is Kshs 40,000,000.		

No.	Insurance Type	Description	Cover - These Are Minimum Requirements And Must Be Met In Full	Value To Be Insured	Provide Details of Applicable Excess If Any. If There Are No Excesses Indicate Not Applicable.	Confirm You Accept To Meet The Stated Minimum Requirements (Yes Or No)
7.	Employers Liability	Covers employers against their legal liability (under Common Law),	Covers damages and claimant's costs and expenses of lawsuits filed by an employee / estate for loss of life or injury out of or in the course of their work, through any perceived negligence on the employer's part. The policy also reimburses the insured the expenses they may incur in the course of defending any such action/lawsuit.	10,000,000		
8.	Money	Loss of Money and damage to safes. Money includes cash, bank, and currency notes postage revenue, NHIF postal and money orders, uncrossed and bearers' cheques among others.	• Cash in transit from premises to the bank and vice versa • Cash in premises during business hours and outside business hours. • Cash locked in the safe out of business hours • Cash in the hands of authorized officers • Estimated Annual Carry Ksh 1,000,000Damage to safes and /or strong rooms	10,000,000		

No.	Insurance Type	Description	Cover - These Are Minimum Requirements And Must Be Met In Full	Value To Be Insured	Provide Details of Applicable Excess If Any. If There Are No Excesses Indicate Not Applicable.	Confirm You Accept To Meet The Stated Minimum Requirements (Yes Or No)
9.	Public Liability	Indemnity against KSU's legal liability to third parties in respect of accidental death, bodily injury or illness and loss or damage to property arising out KSU's operations. All operational incidences including negligence should be covered. Report, intimation or notification of any incident by the public shall be deemed as proper and sufficient claim notification and shall be covered.	KSU,legal liability to third parties	Any one occurrence Kshs. 50,000,000/= Any one period of insurance Kshs. 200,000,000/=		
10	Motor Insurance Commercial	Indemnify against Loss, Theft, or Damage: Windscreen Injury to Others: Loss of Life: Covers loss of life for vehicle occupants or third parties. Medical Expenses: Property Damage: Towing: Valuation:	Comprehensive cover against Accidents incurred by University Vehicles	Total Value of vehicles 97,735,000(List and vehicle details available upon request		

	General Requirements Applying To All Covers	• Sixty (60) Days • Automatic Addition and Deletion of staff. Premium to be paid on prorated basis from the date of admission		

NameofTenderer...
....*[insertcompletenameofTenderer]*

SignatureofTenderer...
................................*[signatureofpersonsigningtheTender]*

Date
....
....*[insert date]*